



Weekly Facilities Memo

Monday, February 13 – Sunday, February 19, 2017

Room	Event	Date & Time	End Date	Contact Person
<u>Monday, February 13</u>				
103	COUN 005	9:00 a.m. – 9:45 a.m.		Ashlie Lawson
103	ENGL 001	12:00 p.m. – 2:00 p.m.		Sarah McKinnon
103A	Banner Upgrade/Oracle 12C Kick Off Meeting	9:00 a.m. – 10:00 a.m.		IT Tech
305	ECHS Science Lab	8:00 a.m. – 11:50 a.m.	To 05/25/17	ECHS Instructor
414	Enrollment Services Team Meeting	1:30 p.m. – 3:30 p.m.		Robert Nunez
414	Clothes 4 Hope Club	4:00 p.m. – 6:00 p.m.	To 02/13/17	Michelle Smith
443	Lecture	6:30 p.m. – 8:00 p.m.	To 05/22/17	Mani Subramanian
501	Office Hours	2:20 p.m. – 4:05 p.m.	To 05/17/17	Kathleen Callison
503	ENGL 001	6:00 p.m. – 7:50 p.m.		Winifred Hunton-Chan
611	Standard III: Accreditation Team-Status Check Mtg.	9:00 a.m. – 10:00 a.m.		Yulian Ligioso
Honeychurch Boardroom	Nursing OB/PEDS Class	7:00 a.m. – 3:00 p.m.	<i>Classroom style for 24</i>	Janet Schwartz
811	DE Committee Meeting	2:30 p.m. – 4:00 p.m.		Carol Zadnik
812	NURS 054 - Kaplan	7:00 a.m. – 4:00 p.m.		Janet Schwartz
902	Program Review Meeting	2:30 p.m. – 4:00 p.m.	<i>Open @ 2:30p.m.</i>	Amy Obegi
1001	Horticulture Club Meeting	5:00 p.m. – 9:00 p.m.		Ken Williams
1400 Lobby	U.S. Navy	9:00 a.m. – 2:00 p.m.	<i>1 table/2 chairs between ATM & vending machine</i>	Dena Hudson
1531	Office Hours	10:25 a.m. – 11:00 a.m.	To 05/24/17	Randy Robertson
1625	The Learning Center Staff Meeting	3:00 p.m. – 4:30 p.m.		Christie Speck
1625	BIO 005	5:00 p.m. – 6:15 p.m.	<i>Please open</i>	James Word
1645	Office Hours	5:50 p.m. – 6:20 p.m.	To 05/22/17	Lyndale Garner
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:15 p.m.	To 05/31/17	Ricky Silva
1705	Body Conditioning Class	10:00 a.m. – 11:15 a.m.	To 05/24/17	Terri Pearson-Bloom
1737	Hall of Fame Meeting	12:00 p.m. – 1:00 p.m.		Claire Gover
1771	Beginning/Intermediate Swimming	12:00 p.m. – 1:30 p.m.	To 05/24/17	Tatum Bales

Tuesday, February 14

103	ENGL 001	9:00 a.m. – 11:30 a.m.		Isabel Anderson
103	Student Success Workshop	12:00 p.m. – 3:00 p.m.		Terri Pearson-Bloom
103	Student Success Workshop	3:00 p.m. – 5:00 p.m.		Terri Pearson-Bloom
155	Interviews	8:00 a.m. – 6:00 p.m.		IT
444	Office Hours	2:15 p.m. – 3:00 p.m.	To 05/16/17	Ann Hefner-Gravink
503	Curriculum & Tech Review Meeting	1:30 p.m. – 4:00 p.m.	To 05/23/17	Lisa Abbott
713	Research Methods, Experience & Curriculum	6:30 p.m. – 9:30 p.m.	To 05/16/17	Shelia Smith
1102	Office Hours	9:45 a.m. – 10:15 a.m.	To 05/23/17	Jonathan Knight
1421	ASSC Meeting	12:30 p.m. – 2:30 p.m.		Dena Hudson
1400 Lobby	African American Inventors & Inventions Display	9:00 a.m. – 1:00 p.m.	1 table by restrooms & 1 table by 1421 door	Dena Hudson
1400 Lobby	Gamers Club Valentine's Fundraiser	10:00 a.m. – 2:00 p.m.	1 table/3 chairs between ATM & bookstore	Dena Hudson
1400 Lobby	Six Flags Job Recruitment	9:00 a.m. – 2:00 p.m.	1 table/2 chairs between ATM & vending machine	Six Flags Rep
1740	Yoga Class	2:00 p.m. – 3:50 p.m.	To 05/25/17	Ginger Cain
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:15 p.m.	To 05/31/17	Ricky Silva
Baseball Field	Skyline College vs. SCC Baseball	2:00 p.m. – 6:00 p.m.	Prep field	Scott Stover
Tennis Courts	Cosumnes College vs. SCC Tennis	1:00 p.m. – 3:00 p.m.		Jordan Walker
1860	Office Hours	11:15 a.m. – 12:00 p.m.	To 05/18/17	Peter "Tony" Zitko
1877	SCFA Meeting	3:00 p.m. – 5:00 p.m.	To 05/23/17	Karen Cook

Wednesday, February 15

103	COUN 005	9:00 a.m. – 9:45 a.m.		Ashlie Lawson
103A	Nursing Testing	12:00 p.m. – 3:00 p.m.		Nursing Instructor
443	Lecture	6:30 p.m. – 8:00 p.m.	To 05/22/17	Mani Subramanian
501	Office Hours	2:20 p.m. – 4:05 p.m.	To 05/17/17	Kathleen Callison
Pam Keith Conference Rm	Management Meeting	9:00 a.m. – 12:00 p.m.		Sandra Therrien
Honeychurch Boardroom	Fiscal Advisory Meeting	2:00 p.m. – 4:00 p.m.	Large w/20 chairs	Laura Convento
Honeychurch Boardroom	Board Room Setup	5:00 p.m. – 6:00 p.m.	Audience style	Maintenance
Honeychurch Boardroom	Governing Board Meeting	6:30 p.m. – 9:30 p.m.		Sandra Therrien
812	Financial Literacy "MONEY \$EN\$E" Workshop	10:00 a.m. – 11:00 a.m.	Open @ 9:30a.m.	Tracy Hale
1421	Genealogy Project	10:00 a.m. – 2:00 p.m.		Dena Hudson
1400 Lobby	African American Inventors & Inventions Display	9:00 a.m. – 1:00 p.m.	1 table by restrooms & 1 table by 1421 door	Dena Hudson
1400 Lobby	Bay Area Vegetarians	7:30 a.m. – 1:00 p.m.	1 table/2 chairs between ATM & vending machine	Dena Hudson
Faculty/Staff Lounge	NURS 063	12:00 p.m. – 3:50 p.m.	Classroom style for 44	Glenn Burgess
1530	Office Hours	4:00 p.m. – 5:00 p.m.	To 05/24/17	Brian Purcell
1531	Office Hours	10:25 a.m. – 11:00 a.m.	To 05/24/17	Randy Robertson
1633	Office Hours	5:00 p.m. – 6:00 p.m.	To 05/24/17	Randi Osburn
1705	Body Conditioning Class	10:00 a.m. – 11:15 a.m.	To 05/24/17	Terri Pearson-Bloom
Gym	Volleyball Clinic	6:30 p.m. – 8:30 p.m.		Darla Williams

Wednesday, February 15(cont.)

Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:15 p.m.	To 05/31/17	Ricky Silva
Baseball Field	Sierra College vs. SCC Baseball	2:00 p.m. – 6:00 p.m.	<i>Prep field</i>	Scott Stover

Thursday, February 16

445	Office Hours	3:15 p.m. – 4:15 p.m.	To 05/25/17	Patrick Grant
506	Accounting Tutoring	5:30 p.m. – 9:30 p.m.	To 05/11/17	Erica Beam
611	Fiscal Services Meeting	9:00 a.m. – 12:00 p.m.		Laura Convento
Pam Keith Conference Rm	CTA Negotiations	2:30 p.m. – 5:00 p.m.		Sandra Therrien
Honeychurch Boardroom	CCCCO BDP Meeting	8:00 a.m. – 5:00 p.m.	<i>Tables & chairs to seat 65</i>	Sandra Therrien
705	Cross-Cultural Child Development / CHDV 135	6:30 p.m. – 9:30 p.m.	To 05/18/17	Shelia Smith
708	Bid Opening	10:45 a.m. – 11:30 a.m.		Laura Scott
710	Bid Opening	1:30 p.m. – 2:30 p.m.		Laura Scott
804	Office Hours	5:15 p.m. – 5:45 p.m.	To 05/25/17	David Lara
902	PDFC Committee Meeting	3:30 p.m. – 5:00 p.m.	<i>Open @ 3:30p.m.</i>	LaNae Jaimez
1421	ICC Meeting	12:30 p.m. – 1:30 p.m.		Dena Hudson
Back half Café/Studio G	Drama Club Rehearsal & Show	11:30 a.m. – 2:00 p.m.	To 02/16/17	Christine Mani
1738	Office Hours	11:15 a.m. – 11:30 a.m.	To 05/11/17	Kurt Roggli
1740	Yoga Class	2:00 p.m. – 3:50 p.m.	To 05/25/17	Ginger Cain
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:15 p.m.	To 05/31/17	Ricky Silva
1860	Office Hours	11:15 a.m. – 12:00 p.m.	To 05/18/17	Peter "Tony" Zitko
Vallejo Center – 125	Assessment Testing	9:30 a.m. – 11:30 a.m.	<i>Appointments online/SCC ID/Photo ID required</i>	John Siefert

Friday, February 17

President's Day Weekend – Campus Closed

Gym	Laney College vs. SCC Women's Basketball	5:30 p.m. – 7:30 p.m.		Matt Borchert
Pool	Solano Aquatic Sea Otters (SASO)	3:30 p.m. – 8:00 p.m.	<i>8.5 hrs. Custodial - standby/cleanup/2 hrs. Pool tech</i>	Ricky Silva

Saturday, February 18

President's Day Weekend – Campus Closed

807, 807B	CALAOMS SCLA Course	7:00 a.m. – 4:00 p.m.		G. Burgess/Teri Travis
Front half of Café, Lobby	Heart 2 Heart Solano Youth Services	11:00 p.m. – 6:00 a.m.	<i>Setup Thursday - 4 hrs. Custodial for cleanup</i>	Shelia Nipper
Pool	Solano Aquatic Sea Otters (SASO)	7:00 a.m. – 5:00 p.m.	<i>14 hrs. Custodial - standby/cleanup/2 hrs. Pool tech</i>	Ricky Silva
Baseball Field	Santa Rosa vs. SCC Baseball	1:00 p.m. – 5:00 p.m.	<i>Prep field</i>	

Sunday, February 19

President's Day Weekend – Campus Closed

Pool	Solano Aquatic Sea Otters (SASO)	7:00 a.m. – 5:00 p.m.	<i>14 hrs. Custodial - standby/cleanup/2 hrs. Pool tech</i>	Ricky Silva
Eucalyptus Field/Lot 6	Rockville Bike	7:30 a.m. – 1:00 p.m.	To 02/26/17	Esther Pryor